

Position:

Full-time Project Architect – Healthcare

General description

Bostwick Design Partnership, a full-service architectural and interior design firm with offices in Cleveland, OH; Erie, PA; Pittsburgh, PA and Miami, FL is seeking a full-time Project Architect with +/- 10 years of experience in healthcare to join our Pittsburgh location. This opportunity will allow you to carry out high profile and demanding projects in an environment where design excellence is achieved through team collaboration.

Bostwick Design Partnership practices the art of architecture and the science of design. We create medical, educational, and civic environments that advance well-being and knowledge. Our clients include top health systems regionally, nationally and internationally. Our firm received the Gold Medal Firm Award from the Ohio Chapter of the American Institute of Architects. For more information visit our website: <http://www.bostwickdesign.com>

Primary Design and Project Management Responsibilities

- Manage daily contact with clients
- Coordinate visual design process and develop forward-thinking solutions
- Execute technical design and detailing
- Advance project design and delivery of construction documents and specifications (not necessarily author specifications)
- Coordinate tasks with internal and external teams for integrated project delivery
- Perform Quality Assurance/Quality Control at all phases of design
- Confirm project complies with applicable codes including Department of Health regulations
- Manage project-specific Building Information Modeling
- Carry out Bidding and Construction Administration process

Secondary Project Management Responsibilities

- Communicate design intent to owner
- Support staff career development through mentoring and coaching
- Represent owner's concern to firm leadership
- Develop project phasing & execute work plans
- Develop and manage project schedule

Qualifications

- Bachelor of Architecture or Master of Architecture professional degree required
- Architecture professional licensure required
- Experience with the DOH Division of Safety Inspection submittal and approval process
- Proficiency in Revit
- Experience with Adobe Creative Suite preferred
- Microsoft Office Suite experience



Characteristics

- Excellent organization and time management skills
- Ability to meet deadlines in a fast-paced environment
- Creative problem solving and imaginative design abilities
- Collaborates successfully as part of a team
- Capacity to work on multiple projects simultaneously
- Strong interpersonal, verbal and visual communications skills
- Good written communication skills a plus
- Assertive, tactful and enthusiastic
- Takes initiative but also takes direction from office leadership
- Committed and loyal
- Ability to maintain discretion and confidentiality at all times

Benefits and Compensation:

- Health insurance
- Paid time off for holidays, personal time, and accrued vacation
- Strong professional development and mentoring opportunities
- Compensation discussed on an individual basis

Interested candidates should submit resume and portfolio examples to:

Rick Ortmeier AIA, LEED AP
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